

WEST OF ENGLAND COMBINED AUTHORITY Adult Education Funding

FUNDING RATES AND FORMULA 2023/2024

VERSION 3 - 03/10/23

Contents

Introduction and purpose of the document.....	4
Understanding our terminology.....	5
Changes to the funding system from the 2022/23 to 2023/24 funding years.....	5
The data we use to calculate funding.....	5
The funding system features.....	7
Funding formula.....	7
Principle.....	7
Disadvantage uplift.....	8
Financial contributions.....	8
Recognition of prior learning.....	9
Other funding adjustments.....	9
Funding rates.....	10
Principles.....	10
Funding rates for the AEB.....	10
Programme weightings.....	11
National Skills Fund Level 3 Offer (NSF L3 Offer).....	16
Our earning method.....	17
Principles.....	17
Qualifying period for funding.....	18
Distribution of funding over time.....	18
Annual funding cap for AEB.....	19
Recording late data in the ILR.....	20
Support funding.....	20
Learning support.....	20
Learner support	21
Prince’s Trust Team Programme.....	21
Table 3: Qualifications for the Prince’s Trust Team Programme 2023 to 2024.....	22
Table 4: The rates for the Prince’s Trust Team Programme 2023 to 2024.....	22
Annex 1: Programme weightings by Sector Subject Area.....	23
Summary of Version 1 changes from 22/23 version.....	Error! Bookmark not defined.
National Skills Fund Level 3 Offer (NSF L3 Offer).....	Error! Bookmark not defined.

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Introduction and purpose of the document

1. This document sets out the principles and features of the West of England Combined Authority (the Combined Authority) funding system for the funding year 2023 to 2024 (1 August 2023 to 31 July 2024). The Combined Authority may make changes to these principles and features during the funding year. Any updates will be published on the Combined Authority website.
2. For the funding year 2023/24, the Combined Authority will use the methodology described in the West of England Combined Authority Funding Rates and Formulas 2023 to 2024 document as the base calculations to fund the delivery of adult skills. The Combined Authority will then perform additional processes to validate the data to check it meets the Combined Authority Funding Rules (See Paragraph 11)
3. This document describes how we calculate ‘formula-funded’ earnings for the Combined Authority Adult Education Budget (AEB) and learning support for these programmes. We define ‘formula-funded’ activity as that recorded under Funding Model 35 (‘Adult skills’) unless specifically noted.
4. This document relates only to West of England Combined Authority AEB Formula Funded learning aims for West of England Combined Authority residents and does not include or describe:
 - The ‘non-formula-funded’ Community Learning activity within the Combined Authority AEB which is reconciled through the funding claims process. For more information on who must submit a funding claim(s), refer to the West of England Combined Authority Funding & Performance Management Rules 2023-24.
5. To understand how the funding system works, read this document together with:
 - [The ESFA Specification of the Individualised Learner Record for 2023 to 2024 \(ILR\)](#)
 - [The ESFA Provider Support Manual for 2023 to 2024](#)
 - [The West of England Combined Authority Adult Education Performance Management Funding Rules 2023/24](#)
 - [The West of England Combined Authority Adult Education Third Party Delivery Rules 2023/24](#)
6. This document covers the period of 1 August 2023 to 31 July 2024 and is our current advice for the funding year. We will tell you about any changes directly.

Understanding our terminology

7. The term ‘we’ refers to the West of England Combined Authority (The Combined Authority). When we refer to ‘you’ or ‘providers’, this includes colleges, training organisations, third-parties who access the Combined Authority funding through a directly funded provider, Local Authorities and employers that receive funding from the Combined Authority to deliver education and training to West of England Combined Authority residents.
8. The term ILR refers to the Individualised Learner Record produced to the [ILR Specification 2023/24](#). This is the mandatory data return submitted to the ESFA via Submit Learner Data by all funded providers on a monthly basis.

Changes to the funding system from the 2022/23 to 2023/24 funding years

9. As from December 2022, The ESFA traineeship programme no longer exists. Should providers wish to continue with elements of the traineeship programme, (English and Maths, work experience, employability and occupational skills, and qualifications) then West of England Combined Authority Adult Education Performance Management Funding Rules 2023/24 would need to be followed.
10. Clarification added at Section 48 (Exceptions) to explain that the Combined Authority is increasing the funding rate for literacy, numeracy and ESOL at Level 2 by 50% in comparison to the published national rate.
11. Clarification added regarding how to record the claim for the additional funding up to the programme rate in relation to the Princes Trust (section 81)
12. Learning starting from 1 August 2023 on digital functional skills qualifications will earn a set policy rate of £336 rather than the rate implied by the single activity matrix. The change is reflected in the Exceptions table in paragraph 48
13. There are no further major changes to the funding system for the 2023 to 2024 year.

The data we use to calculate funding

14. Information is provided to the ESFA about West of England Combined Authority learners and their learning in ILR and the West of England Combined Authority Monthly Claim & Risk Report.

15. The ESFA will process this information to work out the funding you have earned for delivering this learning using their standard formula. This data is then reviewed and validated using Combined Authority processes to work out the funding you have earned for West of England Combined Authority learners. You will be informed if any issues or concerns are highlighted during the Combined Authority validation process.
16. The Combined Authority receives ILR derived data from the ESFA containing details of your delivery to West of England Combined Authority learners and this is used to inform our performance, payment and reconciliation processes.

The funding system features

17. The funding system has the following 4 features, which are set out in more detail throughout this document:
 - I. The funding formula including uplifts to the rates to account for the extra costs that you may experience when delivering learning to some types of learners and in some locations
 - II. The funding rates for learning aims and work experience placements
 - III. The earnings method, linked to delivery and achievement
 - IV. Support funding, where extra help is needed for learners to achieve

Funding formula

Principle

18. The funding formula is:

Funding = rate x disadvantage uplift x area cost uplift

19. The funding formula is adjusted to allow for differences in the relative cost of delivery. These differences relate to factors other than the size, sector or subject of the learning aim. Where appropriate, funding will be adjusted for 'disadvantage uplift'.
20. The basis for funding is the rate for the learning aim. The rates are referred to as 'unweighted' before the programme weightings are applied or any increase for disadvantaged learners. After the programme weighting is applied, the rate is referred to as 'weighted.' After any uplifts are applied, this is referred to as the 'aim value', as noted in the 'Main Occupancy report.'
21. In some cases, learners and employers are expected to share responsibility for investing in eligible provision. The Combined Authority expect them to part-fund the cost of learning, known as co-funding. For more information on co-funding, refer to the 'Provision and individuals we fund' section of the West of England Combined Authority 2023/24 AEB funding and performance management rules. The element of co-funding which relates to delivery in the workplace must be paid by the employer rather than the learner and may not be waived by the provider. The Combined Authority has however established flexibilities which allow the employer to pay in the form of a commensurate volume of work-experience opportunities.

Disadvantage uplift

22. The disadvantage uplift provides extra funding to support the most disadvantaged learners in the West of England, recognising that they are sometimes more costly to recruit and retain. We apply this consistently across West of England Combined Authority AEB 'formula-funded' provision.
23. To calculate the disadvantage uplift for new starts from 1 August 2023 we use the [Index of Multiple Deprivation 2019 \(IMD\)](#). This results in a funding increase for learners living in the most deprived areas of the West of England Combined Authority. We base the uplift on the learner's postcode (based upon the 'Postcode Prior to Enrolment' [ILR](#) field). If required the uplift factor is between 1.168 and 1.672 (this is double the rate applied to ESFA learners who are resident in deprived areas), otherwise we default the factor to 1. The disadvantage uplift factors are available at this link: [Uplift Factors and Postcode Files](#) and/or The West of England Combined Authority Technical Note.
24. The disadvantage uplift factor at the start of the learning aim will apply throughout the duration of the learning aim.

Financial contributions

25. If a learner meets the criteria for full funding (refer to the 'Provision and individuals we fund' section of [The West of England Combined Authority Funding and Performance Management Rules 2023/24](#) for more information), they can claim the fully funded rate shown in the matrix. For co-funded learners, we expect the learner or employer to contribute so we reduce the funding by 50% of the un-weighted rate of the learning aim. Where co-funded learning is delivered in the workplace the employer must pay the co-funded contribution rather than the learner and this contribution may not be waived by the provider. The Combined Authority has established flexibilities to allow employer to pay the co-funded contribution in the form of a commensurate volume of work experience opportunities.
26. We reduce the funding using the unweighted base rate because a learner should not contribute more for the same size of the learning aim just because that learning aim is more costly to deliver. This means that the Combined Authority will contribute more towards learning aims with higher operational and delivery costs, such as engineering.

Recognition of prior learning

27. If you record data in the 'Funding adjustment for prior learning' field on the [ILR](#) the funding formula will be changed to reflect this. However, it does not change the fixed monthly learning support funding. Please refer [The West of England Combined Authority Funding and Performance Management Rules 23/24](#) for further information.
28. If the learning aim does not use the restart indicator, the achievement funding will be reduced as well as the monthly instalments. This is because we assume the learner has earned some achievement within the prior learning.
29. If the learning aim uses the restart indicator, the monthly instalments are reduced, but the achievement funding stays at 20% of the full funding rate.

Other funding adjustments

30. Where you have agreement with us to adjust funding for other reasons apart from prior learning, you must record it in the 'Other funding adjustment' field in the [ILR](#). You must not use this [ILR](#) field if you do not have an agreement in place with us and we will monitor its use.
31. This 'Other funding adjustment' factor reduces the funding for that learning, including the achievement funding, however, it does not change learning support funding.
32. If there is also a factor for prior learning recorded, we multiply the 'Funding adjustment for prior learning' factor by the 'Other funding adjustment' factor and apply it to the appropriate funding.

Funding rates

Principles

33. In 2023/24, the Combined Authority will continue to use the Ofqual list of regulated qualifications approved for public funding are on [Find a learning Aim](#). ESFA update this regularly. For information about what is eligible for public funding, refer to the ESFA publication - [Qualifications: eligible for public funding](#).
34. [The West of England Combined Authority Funding and Performance Management Rules](#) the eligibility criteria are different to the ESFA's and this will be checked in the Combined Authority validation of the Occupancy report of the ILR data.
35. The Combined Authority will fund each learning aim, whether it represents a qualification or other learning activity, at the rate that applies when the learner starts that learning aim. This principle is the same for a new start in the funding year 2023/24 and a continuing learner from previous years. This rate will apply for the full duration of the learning aim and does not change between funding years.
36. The amount you earn recognises the relative costs of delivering provision in different sectors and subjects, and the rates are using the following criteria:
 - guided learning hours (GLH) where the qualification is part of the Regulated Qualifications Framework (RQF)
 - planned activity in hours - for non-regulated activity
 - certain qualification types (refer to paragraph [45](#) for more information)
 - programme weightings that recognise the relative costs of delivering training in different sectors and subjects
37. We add an uplift to the rate for all learners on Free Courses for Jobs/ NSF Level 3

Funding rates for the AEB

38. GLH or planned hours are grouped into funding bands to generate a funding rate. The rates are in single activity matrix (SAM), with the row representing the funding band and the columns represent the programme weighting.
39. All rates shown on the [Find a learning aim](#) are fully funded rates for learners aged 19 and above for qualifications and non-regulated activity. These rates are adjusted

through the funding formula according to Combined Authority policy (for example, if the Combined Authority contributes only part of the full rate).

40. All learners funded through the ESFA 16 to 19 funding model that turned 19 on their second or subsequent funding year of a single programme of study continue to be funded through the ESFA 16-19 funding model.
41. Funding rates do not currently change depending on how you deliver the learning (for example, by delivering it on-line compared to in the classroom). We do not anticipate making any changes to funding rates in 2023/24 but reserve the right to do so if compelling reasons to do so emerge. Any changes will be applied from a defined date and will not be retrospectively applied to learners enrolled before this date. Where a learning aim had a rate set in the previous funding year, this rate remains unchanged for 2023/24. Qualifications newly approved for funding are set using GLH. Where the awarding organisation does not supply the GLH, the use of Total Qualification Time (TQT) is assessed. For non-regulated activity, planned hours are used to set the rates. For more information on planned hours, refer to the [AEB Funding and Performance Management Rules](#).
42. GLH, TQT or planned hours are grouped into funding bands to generate a funding rate. The rates are in a Single Activity Matrix (SAM), with the rows representing the funding band and the columns representing the programme weighting.
43. Non-regulated activity is recorded using generic learning aims called ‘class codes.’ For more information, refer to the [Learning Aim Class Codes](#) document in the [ILR specification](#). There are some class codes that are not applicable for learning delivered to West of England Combined Authority learners as they are specific to another devolved area, please check the [technical note](#). These codes will start with Z110 to Z119. Please contact us the AEB Team at AdultEducation@WestofEngland-ca.gov.uk if you are not sure.

Programme weightings

44. Programme weightings recognise the relative costs of delivering training in different sectors and subjects and are included in the published rates.
45. Programme weightings are set by referring to the Sector Subject Area (SSA). For all regulated qualifications and components of qualifications, awarding organisations decide the SSA. The [Register of Regulated Qualifications](#) and the [Quality Assurance Agency](#) access to higher education websites record the SSAs. Where there are multiple SSAs for components of qualifications the SSA will be set by the ESFA and the Combined Authority will use this to determine the SSA when there are multiple

SSAs for components of qualifications along with a limited number of exceptions available in Annex 1.

46. Agriculture courses that need specialist resources (decided by the ESFA each year with support from Lantra) attract an extra uplift in the West of England Combined Authority AEB when delivered by providers with specialist resources.

47. The SAM for the funding year 2023 to 2024 is set out in table 1:

Table 1: The single activity matrix for 2023 to 2024.

Funding band (hours)	Activity type	PW A Base (unweighted)	PW B Low	PW C Medium	PW D High	PW E or G Specialist*
Up to 2	Very small provision (1)	£14	£16	£18	£22	£24
3 to 4	Very small provision (2)	£21	£24	£27	£34	£36
5 to 6	Very small provision (3)	£35	£39	£46	£56	£60
7 to 12	Small provision (1)	£50	£56	£65	£80	£86
13 to 20	Small provision (2)	£100	£112	£130	£160	£172
21 to 44	Small provision (3)	£150	£168	£195	£240	£258
45 to 68	Medium provision (1)	£300	£336	£390	£480	£516
69 to 92	Medium provision (2)	£450	£504	£585	£720	£774
93 to 100	Medium provision (3)	£600	£672	£780	£960	£1,032
101 to 196	Large provision (1)	£724	£811	£941	£1,159	£1,246
197 to 292	Large provision (2)	£1,265	£1,417	£1,645	£2,025	£2,176
293 to 388	Large provision (3)	£1,987	£2,225	£2,583	£3,179	£3,417

389 to 580	Very large provision (1)	£2,573	£2,882	£3,345	£4,117	£4,425
581 to 1060	Very large provision (2)	£4,170	£4,670	£5,421	£6,671	£7,172
1061 or more	Very large provision (3)	£6,602	£7,395	£8,583	£10,564	£11,356

*Some specialist provision receives an uplift if delivered by certain providers (column E or G (specialist) on above table)

48. Certain qualifications in table 2 have their funding band set as a matter of policy:

Table 2: The exceptions to the single activity matrix for 2023 to 2024.

Qualification type	Programme weighting (PW)				
	A – Base (unweighted)	B – Low	C – Medium	D – High	E or G* (specialist)
GCE AS-level	£724	£811	£941	£1,159	-
GCE A-level	£1,987	£2,225	£2,583	£3,179	-
GCSE	£724	£811	£941	£1,159	-
GCSE short course	£300	£336	£390	£480	-
Functional skills in English or Functional skills in Entry level maths	£724	-	£941	-	-
Functional skills in IT	-	£336	-	-	-
Digital functional skills	-	£336	-	-	-
Access to Higher Education	£3,022	£3,384	£3,928	£4,835	£5,197

49. If you deliver English and Maths GCSEs to adults aged 19 and over, you will receive a higher rate of £811. You cannot fund English, Maths or any element of an apprenticeship standard for apprentices through the Combined Authority AEB for apprentices through the West of England Combined Authority AEB. The full list of fundable English and Maths qualifications is available in the ESFA [English and Maths entitlement list](#) or on the [Find a Learning Aim](#).
50. From the beginning of the 2023/24 academic year the Combined Authority will increase funding rates for literacy, numeracy and ESOL learning aims by 50% (in

comparison to the published national rate). This is in addition to any other uplifts attracted by the learner.

51. The digital entitlement for adults with low or no digital skills is supported by a suite of Essential Digital Skills qualifications (EDSQs), approved by the ESFA.
52. If you offer English for Speakers of Other Languages (ESOL) qualifications, you may need to deliver additional learning to individual learners that incurs additional costs above the qualification rate. Where additional hours are required, you can record these on the ILR using the 'Additional delivery hours' field, as detailed in [the ILR Specification](#) and the ESFA [Provider Support Manual](#). The Combined Authority will provide payment for any additional learning detailed and validated within the ILR for West of England combined authority residents.
53. The key steps for claiming top-up for an ESOL qualification that is planned to be delivered in 60 hours are:
 - Identify the original funding band of the ESOL qualification. For example, if the qualification is funded at £150, this equates to the '21 to 44' hours funding band in the SAM.
 - Calculate the additional hours. This is the 60 planned hours minus the maximum GLH value of the ESOL qualification's funding band from the SAM. In this example, the maximum GLH from the '21 to 44' hours band is 44, therefore the additional hours you need to record in the ILR are 60 minus 44 = 16.
 - The funding calculation automatically assigns the additional hours recorded on the ILR to the SAM to allocate a funding band, which then generates a top-up rate. The 16 additional hours equates to the '13 to 20' hours funding band. The '13 to 20' hours funding band generates £100 for the top up (all ESOL aims have programme weighting A).
 - The overall rate is then the original rate (£150) plus the top up amount (£100) which is £250.
54. The Combined Authority adopted the ESFA's Earnings Method Methodology. The following principles apply:
 - funding is distributed over the duration of the learner's course, from starting the programme to achieving the expected outcome.
 - funding is directly linked to the learner completing their course and them achieving either learning aims, further learning or gaining employment.
 - you earn funding for what you deliver when you deliver it.

National Skills Fund Level 3 Offer (NSF L3 Offer)

55. We are offering additional funding for [adults on their first level 3 qualification](#) as defined in the West of England Combined Authority [funded AEB funding rules](#). From April 2022 this offer has also been available for adults who are unemployed or earning low wages (below the national living wage), even if they hold a full Level 3 qualification or higher. We will fund this learning like we fund other AEB delivery, with the following exceptions:
- learners eligible for this offer can be fully funded; we have changed the validation rules to allow this, for learners who are not already eligible for full funding
 - we will increase the weighted rate by £600 for eligible aims in [category code 45](#) ('NSF L3 Offer rate 1') or by £150 for eligible aims in [category code 46](#) ('NSF L3 Offer rate 2')
 - we will increase the £150 or £600 by the area cost uplift and/or disadvantage uplift if applicable to that learning aim
 - to calculate learner-level capping over the 2023 to 2024 funding year, we use the unweighted rates without the £150 or £600 increase
56. Learners aged 23 or younger (based on their age on the day they start the qualification) taking their first level 3 qualification utilising the NSF L3 Offer will be funded through your procured or non-procured ESFA AEB funding lines
57. Learners aged 24+ (based on their age on the day they start the qualification) taking their first level 3 qualification (as well as those who have completed a designated short course through Free Courses for Jobs since April 2021) utilising the NSF L3 Offer will be funded through your procured or non-procured National Skills / Free Courses for Jobs funding lines.
58. You should use the Learning Delivery Monitoring (LDM) code 378 (Adult Level 3 offer) in the ILR to indicate your learning aims that are eligible within this offer.
59. You must also use LDM code 382 when recording learners who meet the low wage eligibility.

Our earning method

Principles

60. The following principles apply to our approach to your earnings:
- funding is distributed over the duration of the learner's course, from starting the programme to achieving the expected outcome
 - funding is directly linked to the learner completing their course and them achieving either learning aims, further learning or gaining employment
 - you earn funding for what you deliver when you deliver it.

Qualifying period for funding

61. If a learner is in learning for at least the qualifying period, we count them as a 'funding start.' We calculate this from the [ILR Learner Start Date](#)::

Length of the learning aim	Qualifying period
168 days	42 days
14 to 167 days	14 days
Fewer than 14 days	1 day

62. If the learner leaves before the qualifying period, you will not earn any funding. However, the Combined Authority will reclaim the funding if you have already earned funding before recording the ILR 'Learning Actual End Date'.

Distribution of funding over time

63. Your earnings will be based on monthly instalments plus an achievement element. This applies to all funded learning aims for adult delivery to West of England Combined Authority residents.
64. In line with the ESFA, the Combined Authority will hold back 20% of the weighted rate for each learning aim, which will only be generated when the learner achieves their learning aim. You earn all achievement elements on the learning actual end date recorded on the ILR.
65. Monthly instalments will be calculated once the achievement element (20%) has been removed. Instalments will be spread over the number of planned months for the learning aim, with a double payment in the first month. The instalment calculation uses the formula 'n+1', where 'n' is the number of planned months. The formula recognises the upfront costs associated with enrolling a learner on a learning aim.
66. Instalments will be earned if the learner is in learning on each census date (the last calendar day of every month.) The planned number of months is calculated from the 'Learning start date' and the 'Learning planned end date' in the [ILR](#).

67. If the learner leaves early, the monthly instalments stop. However, for eligible learners the Combined Authority will pay you a job outcome payment, which is half of the achievement element. If the learner then goes on to achieve the learning aim, you will earn the outstanding monthly instalments and the rest of the achievement element. For more information on job outcomes, refer to [The West of England Combined Authority Funding and Performance Management Rules 23/24.](#)
68. Figure 1 is an example of the earnings method for a learner starting a course in September and achieving in June. It shows how you earn funding for a course with a total cost of £1,000 over the nine-month period: nine monthly on-programme payments (OPP) of £80, plus a double monthly OPP (that is, n+1) of £160 in the first month and an achievement payment of £200 upon completion.

Figure 1: Example of the earnings methodology.

	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul
	9-month learning aim											
Payment instalments		OPP	OPP	OPP	OPP	OPP	OPP	OPP	OPP	OPP	Achievement payment	
		OPP										
Payment example		£160	£80	£80	£80	£80	£80	£80	£80	£80	£200	

Annual funding cap for AEB

69. An annual funding cap applies to each learner you have for each year across all AEB-funded provision.
70. The annual funding cap is £4,400 for each learner each year, before any weightings are applied or any Combined Authority contributions. If your planned training provision is above this cap, your earnings will be reduced in line with this. Providers will require approval from the Combined Authority before using the override code for funding cap. Where we apply an uplift to a rate, which this year only applies to Free Courses for Jobs/ National Skills Level 3, the uplift is not included within the calculation of the cap.

Recording late data in the ILR

71. If a learner is continuing learning at the final R14 collection at the end of the year, but you record in the subsequent ILR year that they should have left in the previous ILR year, you will have earned funding that you need to pay back.
72. For example, at R14 in the 2022 to 2023 ILR you record a learner as starting on 10 July 2023 and continuing at R14. In the 2023 to 2024 ILR you record them as a leaving on 16 July 2023. In this scenario, they will have earned a monthly on-programme payment in July 2023 from the 2022 to 2023 ILR that will need paying back. You can pay this funding back through the West of England Combined Authority Monthly Claim & Risk Report recording a negative figure in the 'Authorised claims' adjustment type. You do not need our permission to use this adjustment type to pay back funding, you only need permission to use this adjustment type for claiming funding. For more information on claiming, refer to the West of England Combined Authority Monthly Claim & Risk Report.

Support funding

Learning support

73. Learning Support is available to meet the cost of putting into place a reasonable adjustment, as set out in the Equality Act 2010, for learners who have an identified learning difficulty or disability, to achieve their learning goal. Providers receive one payment which includes both Learner and Learning Support.
74. You can access this funding through the Combined Authority AEB Budget for West of England Combined Authority learners and you record this against a learner's learning aim in the [ILR](#). It must be recorded 3 months from the support activity or the expenditure. It must be recorded 3 months from the support activity or the expenditure.
75. If you record learning support against a learner's learning aim in the ILR, you will earn a fixed monthly rate of £150 paid by the Combined Authority. We expect the total you earn from the monthly rate to be enough to cover your costs. If the cost of providing support to a learner exceeds the total earned from the fixed monthly rate, you can claim this excess through the West of England Combined Authority Monthly Claim & Risk Report.

76. If you plan to deliver the learning aim in less than one calendar month, you must claim the value of the learning support as if it were all excess, using the West of England Combined Authority Monthly Claim & Risk Report
77. If learning support is more than £19,000, you can claim exceptional learning Support using the West of England Combined Authority Monthly Claim & Risk Report . For more information, refer to the West of England Combined Authority [Funding and Performance Management Rules 2023/24](#)

Learner support

78. Learner Support is available from the Combined Authority to provide financial support for West of England Combined Authority learners with a specific financial hardship preventing them from taking part or continuing in learning.
79. Learner Support is not formula funded. The West of England Combined Authority Monthly Claim & Risk Report and submit it directly to the Combined Authority AEB Team 2 days after the ILR submission date each month. For further information, please see the West of England Combined Authority [Performance Management Framework 23/24](#)

Prince's Trust Team Programme

80. The Prince's Trust Team Programme is for 16- to 25-year-olds. It is a 12-week course designed to improve confidence, motivation and skills. Each team aims to recruit a mix of 16- to 25-year-olds of different abilities and backgrounds, including employees sponsored by their employers. ESFA and the Combined Authority fund the teams but providers in partnership with the Prince's Trust manage them locally. The Combined Authority will fund any 19+ Princes Trust West of England Combined Authority learner.
81. The Prince's Trust Team Programme will be funded as the same ESFA rates for 2022/2023. You will earn the matrix rates for the award or certificate in 'Employment, Teamwork and Community Skills'. The qualifications you can use are in table 3. You must also record the learners on the ILR using the Learning Delivery Monitoring (LDM) code 331.

Table 3: Qualifications for the Prince’s Trust Team Programme 2023 to 2024

Qualification Title	Learning Aim Reference
Certificate in Employment, Teamwork and Community Skills	60023995
Certificate in Employment, Teamwork and Community Skills	60027629
Award in Employment, Teamwork and Community Skills	60032121
Award in Employment, Teamwork and Community Skills	60032868
Award in Employment, Teamwork and Community Skills (Entry	60033344
Certificate in Employment, Teamwork and Community Skills	60027307

82. If the matrix rate is lower than the programme rate, you can claim additional funding from the qualification rate up to the value of the programme rate. To claim this additional funding, you must use the Support Funding section on the West of England Combined Authority Monthly Claim Report, recording your claim under the Other sub-category and specifying what the claim relates to in the notes field.
83. Table 4 shows the matrix funding rates, the maximum programme rate and the maximum additional funding you can claim where appropriate:

Table 4: The rates for the Prince’s Trust Team Programme 2023 to 2024

	Award		Certificate	
	Fully-funded	Co-funded	Fully-funded	Co-funded
Matrix funding rate for aim	£450	£225	£1,265	£633
Maximum programme cost for				
...Unemployed learners	£2,670	£1,335	£2,670	£1,335
...Employed learners	£572	£286	£572	£286
Maximum additional funding for				
...Unemployed learners	£2,220	£1,110	£1,405	£702
...Employed learners	£122	£61	N/A	N/A

Annex 1: Programme weightings by Sector Subject Area

The West of England Combined Authority set programme weightings in line with the ESFA by the SSA, with some exceptions.

SSA	SSA Tier 2 description	Likely programme weighting
1	Health, public services and care	
1.1	Medicine and dentistry	B - Low
1.2	Nursing and subjects and vocations allied to	B - Low
1.3	Health and social care	B - Low
1.4	Public services	A - Base
1.5	Child development and wellbeing	B - Low
2	Science and mathematics	
2.1	Science	B - Low
2.2	Mathematics and statistics	A - Base
3	Agriculture, horticulture and animal care	
3.1	Agriculture	E - Specialist
3.2	Horticulture and forestry	E - Specialist
3.3	Animal care and veterinary science	E - Specialist
3.4	Environmental conservation	B - Low
4	Engineering and manufacturing technologies	
4.1	Engineering	C - Medium
4.2	Manufacturing technologies	C - Medium
4.3	Transportation operations and maintenance	C - Medium
5	Construction, planning and the built environment	
5.1	Architecture	C - Medium
5.2	Building and construction	C - Medium
5.3	Urban, rural and regional planning	C - Medium
6	Information and communication technology	
6.1	ICT practitioners	B - Low (up to Level 1) C - Medium (Level 2 and over)
6.2	ICT for users	A - Base (up to Level 1) B - Low (Level 2 and over)
7	Retail and commercial enterprise	
7.1	Retailing and wholesaling	A - Base
7.2	Warehousing and distribution	A - Base
7.3	Service enterprises	B - Low
7.4	Hospitality and catering	C - Medium
8	Leisure, travel and tourism	
8.1	Sport, leisure and recreation	B - Low

8.2	Travel and tourism	A - Base
9	Arts, media and publishing	
9.1	Performing arts	B - Low
9.2	Crafts, creative arts and design	C - Medium
9.3	Media and communication	B - Low
9.4	Publishing and information services	A - Base

10	History, philosophy and theology	
10.1	History	A - Base
10.2	Archaeology and archaeological sciences	B - Low
10.3	Philosophy	A - Base
10.4	Theology and religious studies	A - Base
11	Social sciences	
11.1	Geography	B - Low
11.2	Sociology and social policy	A - Base
11.3	Politics	A - Base
11.4	Economics	A - Base
11.5	Anthropology	A - Base
12	Languages, literature and culture	
12.1	Languages, literature and culture of the British	A - Base
12.2	Other languages, literature and culture	A - Base
12.3	Linguistics	A - Base
13	Education and training	
13.1	Teaching and lecturing	B - Low
13.2	Direct learning support	B - Low
14	Preparation for life and work	
14.1	Foundations for learning and life	A - Base
14.2	Preparation for work	A - Base
15	Business, administration and law	
15.1	Accounting and finance	A - Base
15.2	Administration	A - Base
15.3	Business management	A - Base
15.4	Marketing and sales	A - Base
15.5	Law and legal services	A - Base

The exceptions to this table are:

- Waste management and recycling in SSA 1.4 is weighted at 'B - Low'
- Agriculture needing specialist resources in SSA 3.1, 3.2 or 3.3 is weighted at 'G - Specialist', with an extra uplift for certain specialist providers (paragraph 46)
- Hair and beauty in SSA 7.3 is weighted at 'C - Medium'
- Music technology in SSA 9.1 is weighted at 'D - High'
- Music practitioners in SSA 9.1 is weighted at 'E - Specialist'
- Entry level Functional skills in maths is weighted at 'C - Medium'
- Functional skills in ICT is weighted at 'B - Low'