

A meeting of the
West of England Joint Committee

will be held on

Date: Friday 1st June 2018

Time: 12.00pm or the rise of the West of England Combined
Authority Committee

*Please note this means the Joint committee may commence prior to
12.00pm.*

Place: The Conference Hall, City Hall, College Green, Bristol

Notice of this meeting is given to members of the West of England Joint Committee as follows:

Cllr Tim Warren, Bath & North East Somerset Council
Mayor Marvin Rees, Bristol City Council
Cllr Nigel Ashton, North Somerset Council
Cllr Toby Savage, South Gloucestershire Council
Mayor Tim Bowles, West of England Combined Authority

Enquiries to:

Joanna Greenwood
West of England Combined Authority Office
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Temple Way
Bristol, BS1 6ER
Email: democratic.services@westofengland-ca.gov.uk
Tel: 0117 42 86210

West of England Joint Committee Agenda

YOU HAVE THE RIGHT TO:-

- Attend all West of England Joint Committee meetings unless the business to be dealt with would disclose 'confidential' or 'exempt' information.
- Inspect agendas and public reports five days before the date of the meeting
- Inspect agendas, reports and minutes of the West of England Joint Committee for up to six years following a meeting.
- Inspect background papers used to prepare public reports for a period public reports for a period of up to four years from the date of the meeting. (A list of background papers to a report is given at the end of each report.) A background paper is a document on which the officer has relied in writing the report.
- Have access to the public register of names, addresses and wards of all Councillors sitting on West of England Joint Committee with details of the membership of all Committees and Sub-Committees.
- Have a reasonable number of copies of agendas and reports (relating to items to be considered in public) made available to the public attending meetings of West of England Joint.
- Have access to a list setting out the decisions making powers the West of England Joint Committee has delegated to their officers and the title of those officers.
- Copy any of the documents mentioned above to which you have a right of access. There is a charge of 15p for each side of A4, subject to a minimum charge of £4.
- For further information about this agenda or how the Council works please contact Joanna Greenwood, telephone 0117 42 86210 or e-mail: democratic.services@westofengland-ca.gov.uk

OTHER LANGUAGES AND FORMATS

**This information can be made available in other languages, in large print, braille or on audio tape.
Please phone 0117 42 86210**

Guidance for press and public attending this meeting

The Openness of Local Government Bodies Regulations 2014 mean that any member of the public or press attending this meeting may take photographs, film or audio record proceedings and may report on the meeting including by use of social media (oral commentary is not permitted during the meeting as it would be disruptive). This will apply to the whole of the meeting except where there are confidential or exempt items, which may need to be considered in the absence of the press or public.

If you intend to film or audio record this meeting please contact the Democratic Services Officer named on the front of the agenda papers beforehand, so that all necessary arrangements can be made.

Some of our meetings are webcast. By entering the meeting room and using the public seating areas you are consenting to being filmed, photographed or recorded. At the start of the meeting, the Chair will confirm if all or part of the meeting is to be filmed. If you would prefer not to be filmed for the webcast, please make yourself known to the camera operators.

An archived recording of the proceedings will also be available for viewing after the meeting. The Combined Authority may also use the images/sound recordings on its social media site or share with other organisations, such as broadcasters.

To comply with the Data Protection Act 1998, we require the consent of parents or guardians before filming children or young people. For more information, please speak to the camera operator.

1. EVACUATION PROCEDURE

In the event of a fire, please await direction from Bristol City Council staff who will help assist with the evacuation. Please do not return to the building until instructed to do so by the fire warden(s).

2. APOLOGIES FOR ABSENCE

To receive apologies for absence from Members.

3. DECLARATIONS OF INTEREST UNDER THE LOCALISM ACTION 2011

Members who consider that they have an interest to declare are asked to: a) State the item number in which they have an interest, b) The nature of the interest, c) Whether the interest is a disclosable pecuniary interest, non-disclosable pecuniary interest or non-pecuniary interest. Any Member who is unsure about the above should seek advice from the Monitoring Officer prior to the meeting in order to expedite matters at the meeting itself.

4. MINUTES

To consider and approve the minutes from 18 April 2018 of West of England Joint Committee Meeting.

5. CHAIR ANNOUNCEMENTS

To receive announcements from the Chair of the West of England Joint Committee.

6. COMMENTS FROM CHAIR OF LOCAL ENTERPRISE PARTNERSHIP

To be presented by the Chair of the West of England LEP.

7. ITEMS FROM THE PUBLIC

Members of the public can speak for up to 3 minutes each. The total time for this session is 30 minutes so speaking time will be reduced if more than 10 people wish to speak.

If you wish to present a petition or make a statement and speak at the meeting, you are required to give notice of your intention by noon on the working day before the meeting by e-mail to democratic.services@westofengland-ca.gov.uk. **The deadline is 12pm on Thursday 31 May.**

If you wish to ask a question at the meeting, you are required to submit the question in writing to democratic.services@westofengland-ca.gov.uk no later than 3 working days before the meeting. **The deadline is 5pm on Friday 25 May.**

8. PETITIONS

Any member of the West of England Joint Committee may present a petition at a West of England Joint Committee Meeting.

9. ELECTION OF CHAIR AND VICE CHAIR

10. WEST OF ENGLAND COMBINED AUTHORITY BUSINESS PLAN

To approve the West of England Combined Authority Business Plan for 2018/19 and note the Forward Plan of key decisions and Calendar of Meetings for 2018/19.

11. TRANSPORT UPDATE

To update Members on progress towards producing the new Joint Local Transport Plan.

12. METROBUS UPDATE

To receive a verbal update from Peter Mann, Bristol City Council, MetroBus Project Lead

13. SKILLS FUNDING ALLOCATION

To seek approval to allocate funding from within the Local Growth Fund towards skills capital projects.

14. PROGRAMME GOVERNANCES FOR ONE FRONT DOOR

To agree proposed amendments to governance arrangements, and a set of delegations, to ensure timely and effective monitoring of the One Front Door and Investment Fund schemes as a programme.

15. ANY OTHER ITEM THE CHAIR DECIDES IS URGENT

Next meeting: FRIDAY 27th JULY 2018