

A meeting of the
West of England Combined Authority Committee

will be held on

Date: Monday 30 October 2017

Time: 2pm

**Place: Guildhall, Bath & North East Somerset Council, High Street,
Bath, BA1 5AW**

Notice of this meeting is given to members of the West of England Combined Authority as follows:

Mayor Tim Bowles, West of England Combined Authority
Cllr Tim Warren, Bath & North East Somerset Council
Mayor Marvin Rees, Bristol City Council
Cllr Matthew Riddle, South Gloucestershire Council

Enquiries to:

Joanna Greenwood
West of England Combined Authority Office,
3 Rivergate, Temple Way
Bristol, BS1 6ER
Email: joanna.greenwood@westofengland-ca.gov.uk
Tel: 0117 42 86210

West of England Combined Authority Committee Agenda

YOU HAVE THE RIGHT TO:-

- Attend all WECA, Committee and Sub-Committee meetings unless the business to be dealt with would disclose 'confidential' or 'exempt' information.
- Inspect agendas and public reports five days before the date of the meeting
- Inspect agendas, reports and minutes of the WECA and all WECA Committees and Sub-Committees for up to six years following a meeting.
- Inspect background papers used to prepare public reports for a period public reports for a period of up to four years from the date of the meeting. (A list of background papers to a report is given at the end of each report.) A background paper is a document on which the officer has relied in writing the report.
- Have access to the public register of names, addresses and wards of all Councillors sitting on WECA, Committees and Sub-Committees with details of the membership of all Committees and Sub-Committees.
- Have a reasonable number of copies of agendas and reports (relating to items to be considered in public) made available to the public attending meetings of WECA, Committees and Sub-Committees.
- Have access to a list setting out the decisions making powers the WECA has delegated to their officers and the title of those officers.
- Copy any of the documents mentioned above to which you have a right of access. There is a charge of 15p for each side of A4, subject to a minimum charge of £4.
- For further information about this agenda or how the Council works please contact Joanna Greenwood, telephone 0117 42 86210 or e-mail: Joanna.greenwood@westofengland-ca.gov.uk

OTHER LANGUAGES AND FORMATS

**This information can be made available in other languages, in large print, braille or on audio tape.
Please phone 0117 42 86210**

Guidance for press and public attending this meeting

The Openness of Local Government Bodies Regulations 2014 mean that any member of the public or press attending this meeting may take photographs, film or audio record proceedings and may report on the meeting including by use of social media (oral commentary is not permitted during the meeting as it would be disruptive). This will apply to the whole of the meeting except where there are confidential or exempt items, which may need to be considered in the absence of the press or public.

If you intend to film or audio record this meeting please contact the Democratic Services Officer named on the front of the agenda papers beforehand, so that all necessary arrangements can be made.

Some of our meetings are webcast. By entering the meeting room and using the public seating areas you are consenting to being filmed, photographed or recorded. At the start of the meeting, the Chair will confirm if all or part of the meeting is to be filmed. If you would prefer not to be filmed for the webcast, please make yourself known to the camera operators.

An archived recording of the proceedings will also be available for viewing after the meeting. The Combined Authority may also use the images/sound recordings on its social media site or share with other organisations, such as broadcasters.

To comply with the Data Protection Act 1998, we require the consent of parents or guardians before filming children or young people. For more information, please speak to the camera operator.

1. EVACUATION PROCEDURE

In the event of a fire, please await direction from the Bath & East North Somerset Council staff who will help assist with the evacuation. Please do not return to the building until instructed to do so by the fire warden(s)

2. APOLOGIES FOR ABSENCE

To receive apologies for absence from Members.

3. DECLARATIONS OF INTEREST UNDER THE LOCALISM ACT 2011

Members who consider that they have an interest to declare are asked to: a) State the item number in which they have an interest, b) The nature of the interest, c) Whether the interest is a disclosable pecuniary interest, non-disclosable pecuniary interest or non-pecuniary interest. Any Member who is unsure about the above should seek advice from the Monitoring Officer prior to the meeting in order to expedite matters at the meeting itself.

4. MINUTES

To consider and approve the minutes from 15 September 2017 of West of England Combined Authority Committee Meeting.

5. CHAIR ANNOUNCEMENTS

To receive announcements from the Chair of the West of England Combined Authority.

6. COMMENTS FROM CHAIR OF LOCAL ENTERPRISE PARTNERSHIP

To be presented by the Chair of the West of England LEP.

7. ITEMS FROM THE PUBLIC

Members of the public can speak for up to 3 minutes each. The total time for this session is 30 minutes so speaking time will be reduced if more than 10 people wish to speak.

If you wish to present a petition or make a statement and speak at the meeting, you are required to give notice of your intention by noon on the working day before the meeting by e-mail to democratic.services@westofengland-ca.gov.uk. **The deadline is 12pm Friday 27th October.**

If you wish to ask a question at the meeting, you are required to submit the question in writing to democratic.services@westofengland-ca.gov.uk no later than 3 working days before the meeting. **The deadline is 5pm Tuesday 24th October.**

8. PETITIONS

Any member of the West of England Combined Authority may present a petition at a West of England Combined Authority Committee Meeting.

9. WEST OF ENGLAND COMBINED AUTHORITY AND MAYORAL BUDGET OUTTURN 2017/18: REVENUE AND CAPITAL MONITORING APRIL 2017 TO SEPTEMBER 2017

This report presents the revenue and capital financial outturn budget monitoring information for WECA and the Mayoral budget for the financial year 2017/18.

10. TREASURY MANAGEMENT MONITORING REPORT TO 30TH SEPTEMBER 2017

This report gives details of performance against the Authority's Treasury Management Strategy and Annual Investment Plan 2017/18 for the first six months of 2017/18.

11. AGREE BUSINESS CASE FUNDING FOR INFRASTRUCTURE PROJECTS

To seek approval for funding feasibility studies and the development of business cases for strategically important infrastructure schemes within the West of England Combined Authority area.

12. WEST OF ENGLAND COMBINED AUTHORITY TRANSPORT FUNCTIONS

To provide an overview of the planned programme of work and timetable for the key aspects of WECA's transport functions highlighting key decision points in the near future.

13. AGREE NEXT STEPS FOR ADULT EDUCATION BUDGET

To provide an update on the current position regarding devolution of the Adult Education Budget to the West of England Combined Authority.

14. APPROVE EMPLOYMENT SUPPORT INNOVATION PILOT FUNDING

To provide a brief update on the DWP-funded Employment Support Innovation Pilot being managed by the West of England Combined Authority (WECA) and delivered in partnership with constituent councils.

15. OPERATIONAL POLICIES FOR WEST OF ENGLAND COMBINED AUTHORITY

The Purpose of this report is to inform the Board of the operational policies being developed by the West of England Combined Authority:

16. GOVERNANCE UPDATE

This report seeks approval to a number of amendments to the approved Consultation which are recommended for the purpose of clarity.

17. ANY OTHER ITEM THE CHAIR DECIDES IS URGENT

Next meeting: Thursday 7 December 2017